

Litchfield Public Library District  
Board of Trustees Meeting  
October 17, 2023 10:15 am

- I. Call to Order- Meeting was called to order by Mary Schneider at 10:21 am. Present were Mary Schneider, Chris Dahler, Vickie Lovellette, Mark York, Carol Sneed, Barbara Ellis, and the Library Director, Sara Zumwalt.
- II. Minutes of Previous Meeting- Motion to accept the August 22, 2023 minutes was made by Vickie Lovellette, second by Chris Dahler. Motion carried.
- III. Public Comments- None
- IV. Financial Report- Motion to accept the Financial Report was made by Mark York, second by Vickie Lovellette. Voice vote as follows: Mary Schneider- Aye, Mark York- Aye, Chris Dahler- Aye, Barbara Ellis- Aye, Vickie Lovellette- Aye. Motion carried.
- V. Librarian's Report- Motion to accept the Librarian's Report was made by Barbara Ellis, second by Vickie Lovellette. Motion carried.
- VI. Correspondence- None
- VII.- Committee Reports
  - A. Finance- None
  - B. Policy- None
- VIII.- Policy and Procedure- None
- IX. Old Business- None
- X. New Business
  - A. Levy 2023 worksheet
  - B. Genealogy Society Request
  - C. Vacation Request- Motion to approve vacation request for the Library Director, to take Fridays off for the rest of the year, except November 3, November 24, and December 8, was made by Carol Sneed, second by Vickie Lovellette. Motion carried.
- XI. Adjournment- Motion to adjourn at 10:55am was made by Vickie Lovellette, second by Carol Sneed. Motion carried.