

Litchfield Public Library District  
Board of Trustees Meeting  
August 22, 2023 10:15 am

Budget Hearing was Called to Order by Mary Schneider at 10:00 am and closed at 10:15 am.

I. Call to Order- Meeting was called to order by Mary Schneider at 10:15 am. Present were Mary Schneider, Jan Marshall, Carol Sneed, Mark York, Barbara Ellis, and Library Director, Sara Zumwalt.

II. Minutes of Previous Meeting- Motion to accept July 18, 2023 minutes was made by Carol Sneed, second by Barbara Ellis. Motion carried.

III. Public Comment- Thank you from the Staff

IV. Financial Report- Motion to approve the Financial Report was made by Carol Sneed, second by Jan Marshall. Voice vote as follows: Mary Schneider- Aye, Mark York- Aye, Jan Marshall- Aye, Carol Sneed- Aye, Barbara Ellis- Aye. Motion carried.

V. Librarian's Report- Motion to accept the Librarian's Report was made by Jan Marshall, second by Mark York. Motion carried.

VI. Correspondence- Colleen Ditmeier praised library staff, and Thank You cards were received from the St Francis Maternity Ward.

VII. Committee Reports

A. Finance- Motion to move \$60,000 to Litchfield National Bank for purchase of a 15 month CD was made by Mark York, second by Jan Marshall. Voice vote as follows: Mary Schneider- Aye, Mark York- Aye, Jan Marshall- Aye, Carol Sneed- Aye, Barbara Ellis- Aye. Motion carried.

B. Policy- None

VIII. Policy and Procedure- none

IX. Old Business- none

X. New Business-

A. Budget and Appropriations Ordinance 23/04- Motion to pass Ordinance 23/04 was made by Carol Sneed, second by Jan Marshall. Motion carried.

B. IIA Conference- Motion to approve \$300 plus mileage for the Library Director to attend the IIA Conference in Springfield was made by Mark York, second by Barbara Ellis. Motion carried.

C. Vacation Request- Motion to approve vacation request for the Library Director from September 18- 22nd was made by Jan Marshall, second by Carol Sneed. Motion carried.

XI. Adjournment- Motion to adjourn at 10:43am was made by Barbara Ellis, second by Mark York. Motion carried.